

**Enrolled Minutes of the Seventh Regular or Special Meeting  
For the Twenty-Eighth Highland Town Council  
Special Meeting  
Monday, March 21, 2016**

The Special Meeting of the Highland Town Council was called to order at 7:05 p.m. at the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers. The Town Council President, Bernie Zemen, presided and the Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Council President Zemen reciting the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Konnie Kuiper and Dan Vassar. Councilor Steve Wagner was absent owing to a work commitment. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** John M. Bach, Public Works Director; Kenneth J. Mika, Building Commissioner; and Derek Snyder, P.E. of NIES Engineering were also present.

**Also Present:** Sue Murovic, Advisory Board of Zoning Appeals; Rich Garcia, Board of Sanitary Commissioners; David Jones, Assistant Inspector for Code Enforcement; Randy Bowman, Assistant Inspector for Electric; and Ed Dabrowski, IT Contract Consultant, were also present.

**Special Orders:**

- 1. Ratification of Holding Special Meeting.** Councilor Herak moved to ratify and affirm the holding of the special meeting, for this date and time. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The meeting was ratified and affirmed.
- 2. Authorization and Allowance of Accounts Payable Vouchers:**  
Capital Projects Retainage Agency Fund: \$52,563.15  
Corporation Capital Fund: \$ 20,546.00

Councilor Herak moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering work associated with the construction of the Police Station, including authorizing the release of the Escrowed Amounts for the *Lazzaro Companies* and *Kwiatkowski Masonry*. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket was allowed and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

**Adjournment.** Councilor Vassar moved that the special meeting be adjourned. Councilor Kuiper seconded. Upon a vote *viva voce*, the motion passed. The Special meeting of the Town Council of Monday, March 21, 2016 was adjourned at 7:14 O'clock p.m. The Town Council immediately convened in study session.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer